



Mykolas Romeris
University

Library for studies



Why should I use the Library?

In the Library you will be able to:

- find textbooks and other scientific publications necessary for your studies;
- study in the Library and take publications home;
- participate in ongoing training and receive consultations;
- connect to Wi-Fi networks;
- print, copy, scan;
- ask a subject librarian for help;
- use other various Library services.

When can I come to the Library ?



Library is open for you:

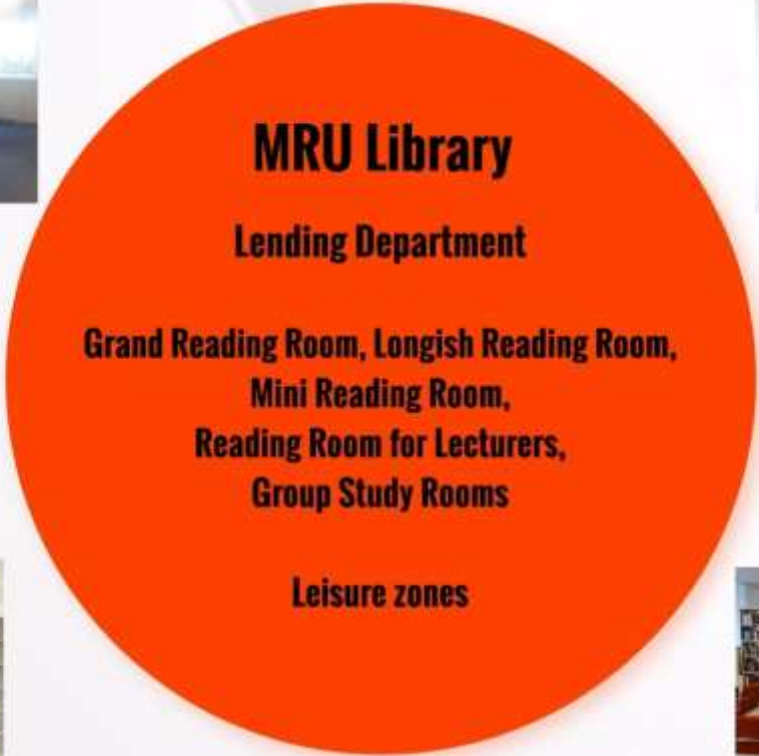
I – IV 8:00 - 22:00

V 8:00 – 19:00

VI 9:00 - 18:00

VII 12:00 – 18:00

Where can I sit at the Library?



What should I know about the Library?

How do I connect to the computers in the Library?



How to LOG IN:

- **Login name:** your MRU e-mail login name
- **Password:** your MRU e-mail password
- **Domain:** STUD

Do not forget to **LOG OUT**

How to connect to wireless networks?



Wireless networks: MRU and Eduroam



MRU

Login name: your MRU e-mail login name

Password: your MRU e-mail password

Domain: Student

Eduroam

Login name: your MRU e-mail (*full*)

Password: your MRU e-mail password

Domain: Student

Can I print, copy, scan in the Library?



- You can print, copy, scan by yourself using multifunctional machines.
- Color/non-color printing and copying.
- Free service - the following limits are given each month:
 - printing and copying - 120 pages,
 - scanning - 1000 pages.
- Instructions are near the multifunction device and on the Library website.
- It is currently not possible to top up the limits.

A few basic Library rules



We kindly ask you:

- to leave big bags, coats, jackets, etc. in the lockers at the Library entrance;
- to keep silence in the Library and do not disturb the others;
- not to carry food and drinks to the Library in open capacity;
- not to put the books back to the shelves by yourself.

How to find a book in the Library?

MRU Virtual Library



vb.mruni.eu

- This is the search engine you will use to find the books in the Library
- Remember **the Location** and **the Call number** of a book
- Not all publications can be borrowed - you can read books from the Reading rooms only in the area of the Library
- If you do not find a book in e-catalogue - the Library does not have it

What is a call number of a book?



- Call Number of a book is indicated in MRU Virtual Library.
- It is "*the address*" of a book on the Library shelves

Example of a Call No:

005.9 Ma 158

- Please notice, where the book you search for is located: in which Reading Room or Lending Department. This information is also provided in the Virtual Library.

How to take books home?



- Books located at the Lending Department and Repository can be borrowed
- Loan term differs:
1 month, 2 months, semester
- Before looking for a book on the shelves, search for it in the Virtual Library.
- Students find the books in the Library by themselves.
- You must have your Student ID or your Personal ID card if you want to take books home.
- Bring chosen books to the Information Desk and the loan will be done.

Check out the books by yourself!



- Use a self check-in machine to take books home.
- You will need your Student ID for that.
- You can return borrowed books at the Information desk and using Book Drop Boxes, located at the entrance of the Library and at the side entrance in the University courtyard.
- You have to check out the books by yourself, but anyone can return them.

Fee for the overdue books



- The fee is started to calculate the next day, when the loan term of the book(s) has expired.
- 0,10 € for each item for each Library working day that the book is overdue.
- All the information about this fee is on the Library website or you ask a person at the Information desk.
- The fee can be paid through electronic banking system or at the bank.
- Information about completed payment must be presented to Library staff or sent by e-mail biblioteka@mruni.eu
- If the fee reaches 9,90 Eur, further borrowing of books is blocked.
- Information about the books taken from the Library and fees is provided in your MRU Virtual Library account by selecting an icon "Sign in".

Library - not only the printed books

MRU institutional repository (CRIS)

- Internet address:
<https://cris.mruni.eu/cris/home>
- MRU and other eBooks, scientific articles, conference proceedings and dissertations
- Open access





www.lvb.lt

Lithuanian Academic Electronic Library

Here you can search for:

- scientific articles and other publications,
- bachelor thesis, master thesis and doctoral dissertations,
- books in other Universities, Science centers/Institutes Libraries,
- other materials.

Databases (DB)



Infolex



- The Library subscribes to more than 40 local and international databases.
- Reliable information source for your academic papers.
- Scientific articles, e-books, legal information and statistical data mostly in English.
- Accessible only to the community of Mykolas Romeris University.
- Remote access (outside the University Campus) to the subscribed databases available through Ezproxy
- Training on information search in DB is provided at the Library.

Need help?

MRU
Library
website

Information
desk
tel. (85) 271 4599

Subject
librarian

Ask a
question
form



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Your questions?

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